



# GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat Under Gujarat Act No.: 20 of 2007)

## ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦૦૭ દ્વારા સ્થાપિત)

Ref. No: GTU/ExamCenter/Summer/2020/ ૫૩૦૯

Date: 16-06-2020

### Circular

#### Guidelines for Exam Center regarding Summer 2020 Examination

- Proper guidelines as prescribed by Government regarding Mask, Social Distancing and Sanitizer should be implemented at each exam center.
- Sanitizer should be kept at the entry of each examination block.
- If your institute falls under containment zone then it is requested to inform the same to the concerned section today itself. Such institutes will not be allocated exam center.
- Staff/Faculty residing in containment zone should not be called at Institute.
- Institute should measure temperature of each Student/Faculty/Staff member by using thermal gun at the entrance gate only. If it is found that any Student/Faculty/Staff member is having fever than he/she should not be allowed in the examination center. Examination of students having fever will be taken afterwards by the University and such students will not have to pay examination fees for the second time. List of such students along with the subject code in which he/she is not able to appear due to fever must be submitted to concerned section of University on the same day without fail.
- Staff and students present in the exam center should compulsory wear mask. Persons not wearing mask should not be allowed to enter inside the exam center.
- Sanitization of whole building which is used as exam center should be done before and in between two exam sessions.
- Additional contingency amount of Rs. 2,500 will be given to each exam center for Summer 2020 Examination only.
- If any student from GTU affiliated colleges or persons staying with him/her is infected due to CORONA virus than his/her special examination will be conducted by University afterwards. Student will have to submit the Medical Certificate from hospital to the University through his/her parent institute prior to the start of the examination.
- If any student is residing in containment zone on the date of examination then examination of such students will be conducted afterwards. Students are informed to



# GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat Under Gujarat Act No.: 20 of 2007)

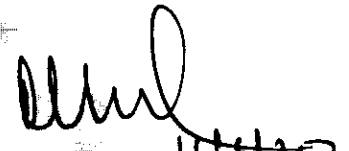
## ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦૦૭ દ્વારા સ્થાપિત)

send his/her application regarding the same to University through parent institute. Institute will have to verify the application of student and should send the same to University with their opinion. Institutes can use the micro containment/containment zone list which is published by respective municipality/municipal corporation/government authority.

- In one class room comprising of 30 benches, one block of only 15 students should be made. It shall be responsibility of examination center to ensure that students are seated at distance of one meter from one another, wherever the size of class room does not permit this the students can be split into other class rooms. Each Institute even if it is not currently given exam center will have to enter the maximum number of students which it can accommodate after satisfying this criteria on its admin portal from 17/06/2020 to 19/06/2020. Any affiliated Institute can be allocated exam center.
- University representative will visit each exam center to check whether guidelines mentioned in this Circular have been fulfilled before the start date of examination. He/She will also verify whether institute has submitted maximum possible count of students for which institute can provide exam center facility.

All the affiliated Institutes are hereby informed to convey this Circular to its all Faculties, Staff members and Students.

  
Registrar 16/6/20