



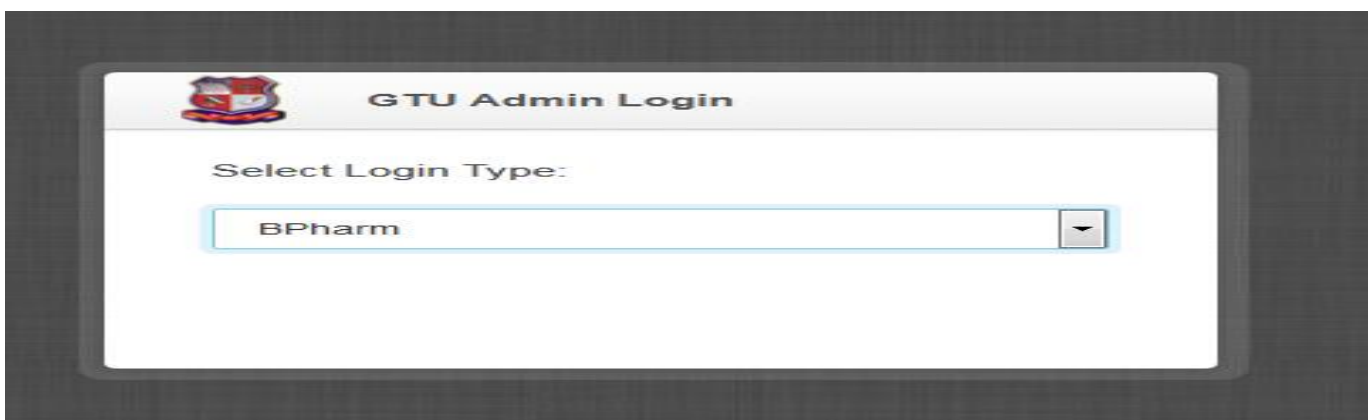
# GUJARAT TECHNOLOGICAL UNIVERSITY

(Pharmacy Section)

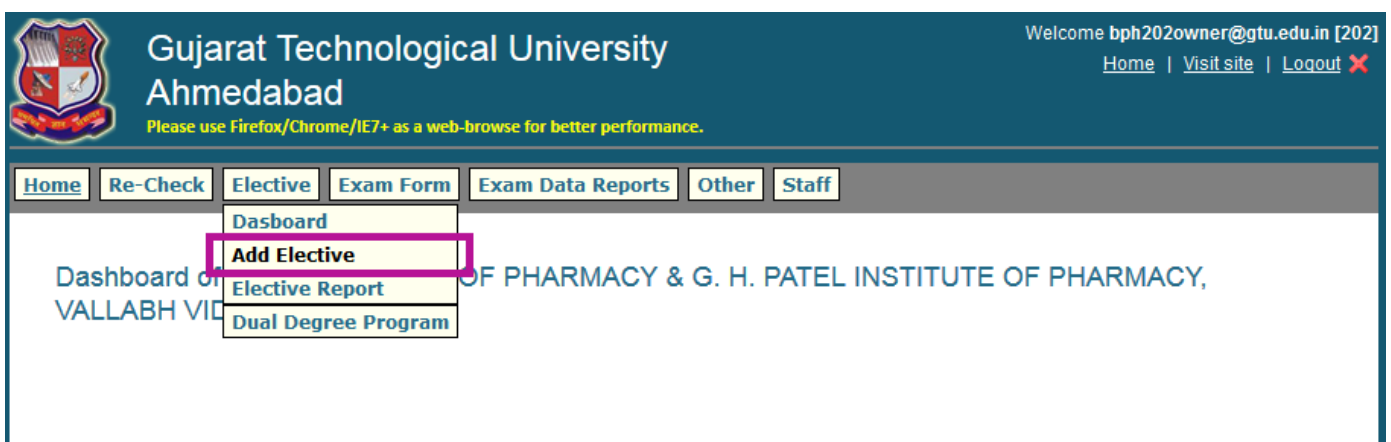
## INSTRUCTIONS TO ADD ELECTIVE SUBJECT IN GTU ADMIN PANEL B. PHARM. (SEM-8)

URL: <http://www.gtuexams.in/>


Step-1: login with your credential



Step-2: go to “Elective -> Add Elective” Option



### Step-3: select criteria then hit search button.

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Please ignore Detain/UFM students in Elective selection list. We will remove/filter students at the time of Exam form generation.

Sem:   
Select Branch Code:

Instruncions :

1. You have to choose elective subjects from dropdown lists for all then click on "Save All" Button.
2. If you want to select same subject for all student of same branch then you can choose subject from very first dropdown then click on "Add to all subject" button. Then you have to save data by clicking "Save all" button at the end of list.
3. For verification you have to go "Elective Report" under "Exam form" menu, generate the same report, make sure this report is generated as per your entered subjects list. - this is the final list witch use for generating exam-form.
4. You can check the updated data by drop-down color - after clicking on "search" button if you see green color text in drop-down then it means the data is saved otherwise it's still not saved.
5. Please ignore if you found any detained or UFM student in Elective list. We will filter the same at the time of Exam-Form Generation.

### Step -4: Add Same elective in all students in one click.

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4. You can check the updated data by drop-down color - after clicking on "search" button if you see green color text in drop-down then it means the data is saved otherwise it's still not saved.
5. Please ignore if you found any detained or UFM student in Elective list. We will filter the same at the time of Exam-Form Generation.

Add same subject in all student in selected branch:

Last Modify : Never;

Enrollment	Name	Subjects
122020290027	PATEL PUSTI PARESHBHAI	<input type="text" value="2280006"/>

## Step-5: Update different Subjects for different students

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Please ignore Detain/UFM students in Elective selection list. We will remove/filter students at the time of Exam form generation.

Sem:   
Select Branch Code:

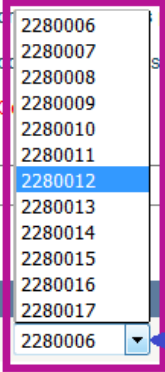
Instructions :

1. You have to choose elective subjects from dropdown lists for all then click on "Save All" Button.
2. If you want to select same subject for all student of same branch then you can choose subject from very first dropdown then click on "Add to all subject" button. Then you have to save data by clicking "Save all" button at the end of list.
3. For verification you have to go "Elective Report" under "Exam form" menu, generate the same report, make sure this report is same as your entered subjects list. - this is the final list with use for generating exam-form.
4. You can check the updated data by drop-down color - after clicking on "search" button if you see green color text in drop-down list otherwise it's still not saved.
5. Please ignore if you found any detained or UFM student in Elective list. We will filter the same at the time of Exam-Form Generation.

Add same subject in all student in selected branch:

Last Modify : Never;

Enrollment	Name	Subjects
122020290027	PATEL PUSTI PARESHBHAI	<input type="text" value="2280006"/>




## Step-6: Finally Click on Save All Button

Add same subject in all student in selected branch:

Last Modify : Never;

Enrollment	Name	Subjects
122020290027	PATEL PUSTI PARESHBHAI	<input type="text" value="2280006"/>



### **Note:**

#### **As per Academic Council Resolution:**

- 1) An Elective can be offered if minimum **10%** of the students of **sanctioned intake (not on enrolled students)** opted for particular elective subject.
- 2) An institute can offer up to 3 Elective Subjects **per class**.