Term Extension 2017

1. Go to Admin Panel (gtuexams.in)
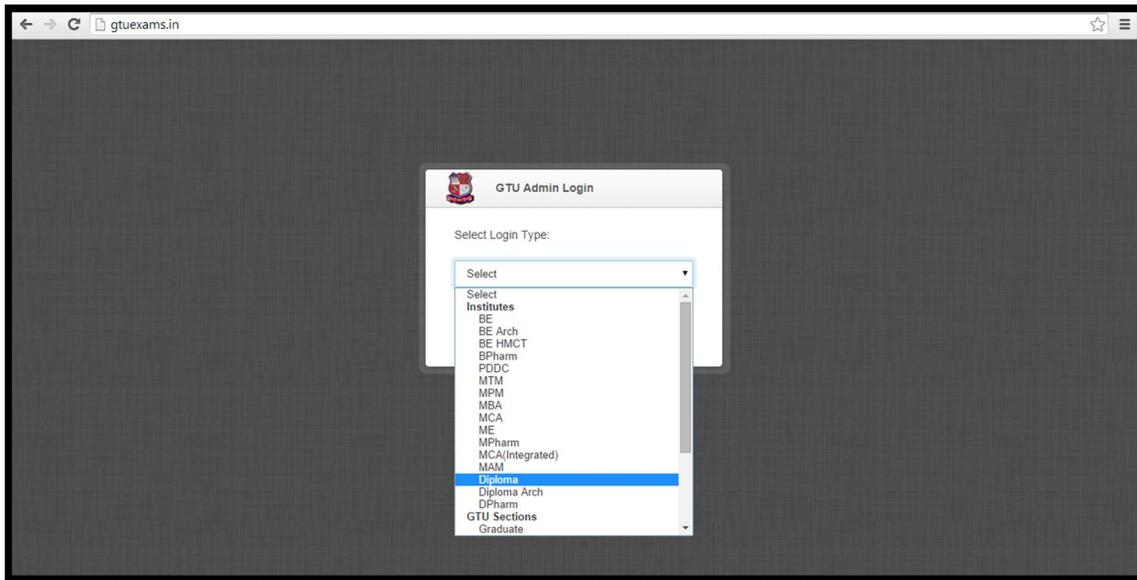
2. Login with your institute credentials.
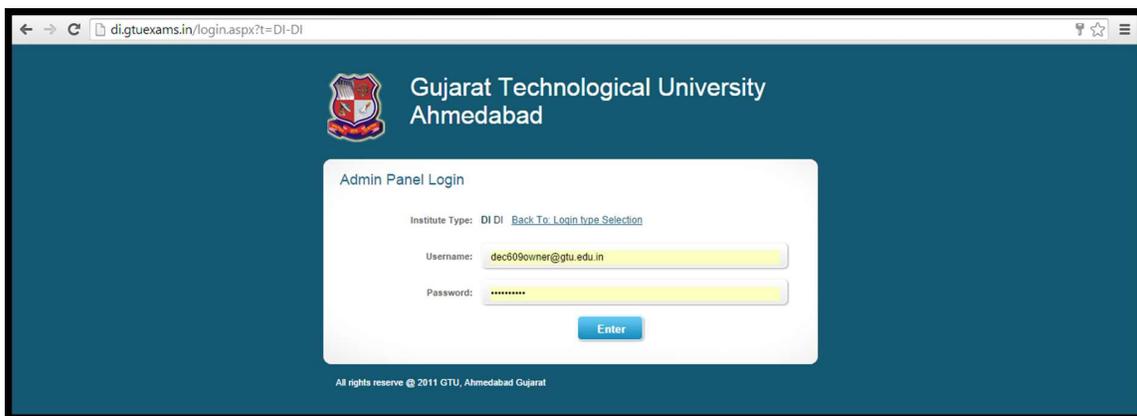
3. Go to : Exam Form -> Approved Term extension :

4. Select Branch from the drop down list and Click Search.

5. You can view branch wise student whose validity of enrolment number has expired

6. Select checkbox for term Extension student then Click on Approved/Rejected button to approve students.
7. Uncheck checkbox then click on Approved/Rejected button reject student for term extension.
8. Click on "Export to excel" button to download approved student in excel format
9. Click on "Print" button to **lock & print** approved student; it will lock data of institute (all branches) then you **can't** approved/rejected any student.

This functionality will active in winter 2017(for odd session's student) and summer 2018(for even sem). The above approved data will use in next session's exam form generation, additional fee 1500 will be included in the first exam form of the extended sessions.