

# GUJARAT TECHNOLOGICAL UNIVERSITY

## CIVIL (TOWN & COUNTRY PLANNING) (48) URBAN GOVERNANCE & DEVELOPMENT MANAGEMENT

**SUBJECT CODE: 2724812**

**SEMESTER: II**

**Type of course:** Major Elective - III

**Prerequisite:** Understanding on urbanization and economics

**Rationale:** To understand the features of special regions & develop them with proper planning so as to create liveliness an aesthetic city in the concerned areas.

### Teaching and Examination Scheme:

Teaching Scheme			Credits C	Examination Marks						Total Marks
L	T	P		Theory Marks		Practical Marks				
			ESE (E)	PA (M)	ESE (V)		PA (I)			
					ESE	OEP	PA	RP		
3	2#	0	4	70	30	30	0	10	10	150

### Content:

Sr. No.	Content	Total Hrs	% weightage
<b>1</b>	Public administration Meaning, Nature, Scope and importance of Public administration, Administrative Planning, Leadership and Supervision, tire system of administration, decentralization, roles and responsibilities at various level, provisions of The BPMC Act, The Gujarat Municipalities Act	8	15
<b>2</b>	Urban governance Government to Governance; Productivity in Urban Government; Total Quality Management Millennium Development Goals and Urban Governance. Good Urban Governance – Functions, Participation, Transparency, Decentralization, Responsiveness and Responsibility, Accountability; Report Card System; Right to Information; Public Disclosure; Citizen Charter.	20	37
<b>3</b>	Indian system of urban government Salient Features of Local Government System in India-historical overview; Commissions & Committees; Council of State Ministers; All India Council of Mayors; Centre-State-Local Relationships. Role of Municipal bodies, City/Urban development authority in urban development. It's background, functions, powers, organizational structure, achievement and limitation, case studies. Municipal finance system, accounting practices, public project financing, Taxation, Central and State; Property Tax Administration, tax-rate, tax-bases, Valuation Assessment, Collection. Budget, Municipal Accounting, Municipal Audit – Concepts, Settlement of Audit Objectives; JnNURM	18	33

	and similar financing schemes of government, E-governance in ULBs; PPP in urban governance		
4	Human resource management Principles of Management; Theories of Management-Scientific Management, Human Relations and Behaviour. Meaning, Nature, Scope and Significance of Human Resource Management, Municipal Personnel Systems; Municipal Human Resource: Planning, Recruitment; Human Resource in Urban Para-statal Systems, Planning, Recruitment process and guidelines.	8	15

#### Reference Books:

1. U. B. Singh, 1997, Administrative System in India, IPH, New Delhi.
2. C. P. Barthwal, 2002, Understanding Local Government, Bharat Book, Lucknow.
3. M. Bhattacharya, 1979, Bureaucracy and Development Administration, Uppal, New Delhi.
4. Arvind K. Sharma, 2004, Bureaucracy and Decentralization, Mittal, New Delhi.
5. M. Pandey, Financial Management, Vikas, New Delhi.
6. M. Y. Khan and P. K. Jain, 1982, Financial Management, Tata McGraw Hill, New Delhi.
7. S. L. Goel, 2002, Advanced Public Administration in India, Deep & Deep, Delhi.
8. S. Bhatnagar, E-Government, Sage, New Delhi, 2004.
9. Mahajan, Sanjeev Kumar, Mahajan, Anupama Puri; "Financial Administration in India", PHI Learning, New Delhi (ISBN: 978-81-203-4936-0)
10. Sharma, Brij Kishore; "Introduction to the Constitution of India"; PHI Learning, New Delhi (ISBN: 978-81-203-4419-8)

#### Course Outcome:

After learning the course the students should be able to:

Understand the provisions of The 74<sup>th</sup> CAA, 1992; municipal organization structure – roles and responsibilities, municipal finance, preparation of budget, municipal audit works, government interrelationships, human resources management and aspects relevant to planning intervention towards implementation by government organizations.

#### Assignment work (Tutorial):

1. Students shall refer the books and reference materials and prepare answers to the assignment problems including the topics of syllabus.
2. Students independently to prepare a "Graduate Report" including different incidents; Innovative Technique and Practice and submit the same with presentation.
3. Students shall acquire latest copy of municipal budget and independently study one section, prepare brief report and present the same.

#### Research Paper (RP):

Each students shall study at least two research papers from the listed journals on GTU portal. Each paper shall be studied – students shall prepare brief report on paper and present the findings. The same shall be presented among all students and submit to university.

#### Major Equipment:

Computers with higher configuration and internet, server

#### List of Open Source Software/learning website:

- Gujarat Municipal Finance Board website (<http://www.gmfb.in/>)
- Collection of Laws of India (<http://www.lawsofindia.org/>)
- Websites of various municipal corporations
- Director Of Municipalities (<http://www.gudcltd.com/dom.asp>)

**Review Presentation (RP):** The concerned faculty member shall provide the list of peer reviewed Journals and Tier-I and Tier-II Conferences relating to the subject (or relating to the area of thesis for seminar) to the students in the beginning of the semester. The same list will be uploaded on GTU website during the first two weeks of the start of the semester. Every student or a group of students shall critically study 2 papers, integrate the details and make presentation in the last two weeks of the semester. The GTU marks entry portal will allow entry of marks only after uploading of the best 3 presentations. A unique id number will be generated only after uploading the presentations. Thereafter the entry of marks will be allowed. The best 3 presentations of each college will be uploaded on GTU website