

GUJARAT TECHNOLOGICAL UNIVERSITY

Diploma in Commercial Practice

Semester: 3

Subject Code

Subject Name FINANCIAL MANAGEMENT

Sr. No.	Course content
1.	FINANCIAL MANAGEMENT 1.1 Definition- Nature and Scope of Finance Function 1.2 Definition – Scope- Functions- Goals and importance of Financial Management
2.	FINANCIAL PLANNING 2.1. Definitions and Importance 2.2. Characteristics and Factors Affecting Sound Financial Plan
3.	FIXED AND WORKING CAPITAL 3.1. Definition and Factors Determining Fixed Capital 3.2. Definitions- Concept – Types- Significance and Factors Influencing Working Capital
4.	CAPITALIZATION 4.1. Definitions – Theories 4.2. Capital vs. Capitalization 4.3. Definitions – Causes – Effects and Remedies for Over Capitalization 4.4. Definitions – Causes – Effects and Remedies for Under Capitalization 4.5. Meaning and Causes of Watered Capital
5.	CAPITAL STRUCTURE 5.1. Definitions – Characteristics of an Ideal Capital Structure 5.2. Forms of Capital Structure (Brief Understanding) 5.3. Factors Affecting Capital Structure 5.4. Detailed Study of Trading on Equity 5.5. Definitions and Types of Capital Gearing
6.	SOURCES OF FINANCE 6.1. Long Term Sources Equity – Preference Shares – Retained Earnings – Debentures – Bonds – Long Term Loans With Characteristics – Merits and Limitations 6.2. Short Term Sources(Only Concept) Trade Credit – Bank Credit – Public Deposits – Advances from Customers – Depreciation Fund – Installment Credit – Commercial Papers

7.	STOCK EXCHANGE AND SEBI 7.1. Definitions Characteristics – Functions of Stock Exchange 7.2. Objectives – Functions of Sebi
8.	MUTUAL FUND AND MERCHANT BANKING 8.1. Concept – Significance and Schemes of Mutual Funds 8.2. Concept and Functions of Merchant Banking 8.3. Concept of Credit Rating

LABORATORY EXPERICNECS :

1. Assignment on conceptual framework of corporate and non corporate form(3 hrs)
2. Prepare chart for types of capital with special reference to working capital(3hrs)
3. Group discussion on concept of capitalization with practical problems on Over and Under Capitalization(4hrs)
4. Prepare chart for forms of capital structure(4hrs)
5. Assignments on financial institutions – public and private sector banks – group visit(8hrs)
6. Assignment on functioning of stock exchange and visit of local stock exchange(6hrs)

REFERENCES BOOK :

- | | |
|--------------------------|--|
| 1. Financial Management | -R.K.Sharma & S.K.Gupta, Kalyani Publi. Ludhiana |
| 2. Financial Management | -Ravi M. Kishore,
- Taxman Allied Ser. Pvt. Ltd. New Delhi |
| 3. Financial Management | -R. Sharma,
-Lakshmi Narayan Agrawal, Agra |
| 4. Financial Management | - Verma and Agrawal,
- King Books, Delhi |
| 5. Elements of Financial | - S.N. Maheshwari
- Sultan Chand and Management Sons, New Delhi |